



GROW Licking County Community Improvement Corporation

Regular Board Meeting Minutes – 12:00 PM, 11/10/2025

City of Pataskala Police Department Training Room

623 W. Broad Street, Pataskala, OH 43062

Minutes recorded by Amy Dell, Board Secretary

1. Call to Order and Roll Call - Chair Robertson

Call to order by Board Chair Robertson at noon, 11/10/2025

Roll call by Secretary Dell

Board Chair: Joseph Roberston - P	Jennifer Ellis-Brunn - P	Jim Roberts - P
Board Vice Chair: Corey Alton - E	Brandon Hess – P	
Board Treasurer: Erin Grigsby - P	Mark Johns - P	Staff:
Board Secretary: Amy Dell - P	Mark Mauter – P	Cameron Garczyk - P
Dr. John Berry – P	Jennifer McDonald – P	
Tim Bubb - P	Robert Montagnese - P	
Mike Compton - P	Robert O’Neill - P	

Chair Robertson moved to excuse the absent member, seconded by Mark Johns; unanimously approved.

2. Welcome – Mayor Mike Compton welcomed everyone and shared a few remarks about Pataskala and introduced several City of Pataskala staff members in attendance.

3. Introduction of Guests - Chair Robertson and Mike Compton

- Jennifer Dennis, Finance Director, City of Pataskala
- John Enderle, Terracon Consulting
- Nicole Gieseler, Asst. Finance Director, City of Pataskala
- Jude Hampshire, City Council Member, Pataskala
- Tim Hickin, City Administrator, Pataskala
- Brittany Misner, Economic & Community Development Director, Village of Hebron

4. Approval of Minutes

Mark Mauter moved to approve the minutes of the 9.8.25 regular board meeting, the 9.24.25 special meeting, and the 10.1.25 special meeting as presented, seconded by Jim Roberts. Minutes from all three meetings were unanimously approved.

5. Chair Report – Chair Robertson noted this was the sixth meeting of 2025, welcomed Cameron Garczyk to his first meeting as the new Executive Director, and thanked everyone

who helped with the search and interview processes. Noted that GROW has an open posting for a second staff person; open until filled.

Tim Bubb recognized Joseph Robertson for his time and energy as Board Chair.

Rob O'Neill asked about a gift to honor Gabriel Kelvin. Secretary Dell provided some related information about options for giving to a student emergency fund at COTC.

6. Committee Reports

6.1 - Finance & Fundraising Committee – Treasurer Grigsby and Rob O'Neill

July, August, September, and October 2025 Financial Reports were provided for review. Treasurer Grigsby answered questions regarding non-payment items and possible write-offs. E.D. Garczyk has suggestions for pre-payment and invoicing processes in 2026 that will address some of the aging report issues that arose during the recent GROW staff transitions. Tim Bubb moved to approve all three financial reports as presented, seconded by Rob O'Neill; unanimously approved.

6.2 - Marketing Committee - Jennifer McDonald

Committee Chair McDonald reported that the Marketing Committee did not meet in October and the December meeting will be cancelled.

She further reported that the Childcare Summit will be held Feb. 18, 2026 at the Reese Center; a print ad appeared in Trade & Industry, but will not be re-upping that agreement for 2026; more focus will be placed on GROW's social media campaign in the future (she and Cameron have been covering social media posts during the marketing position vacancy); and GROW has applied for a \$10K grant through Denison's Venture Philanthropy opportunity, proposing a concept of "Live, Work, Thrive Here".

6.3 - Licking County Works Committee – Jennifer Ellis-Brunn

Committee Chair Jennifer Ellis-Brunn stated there is a tentative meeting scheduled for December 18. The committee is considering redoing the workforce video series; the Childcare Summit will be co-sponsored by Ohio Means Jobs Licking County, and the registration fee is \$25; and she will contact Dale Dickson at Licking Regional Educational Service Center regarding "LC Leads the Way" (soft skills initiative) to clarify GROW's intention and future involvement.

6.4 - Infrastructure Committee - Jim Roberts

Committee Chair Jim Roberts reported that the committee did not hold an October meeting; the next meeting is scheduled for December 16. Tim Bubb publicly recognized all of Jim's work in western Licking County.

7. Staff Reports

7.1 - Executive Director Report – Cameron Garczyk

E.D. Garczyk reported on his first month with GROW, which has been busy with acclimating to the organization, stakeholders, touring the area, and attending multiple conferences and

events within and beyond Ohio. A few meeting highlights included: hearing a speaker at the OEDA Summit who spoke about ideas of cottages and starter homes; attending the Silicon Heartland Transportation Meeting, for organizations within 40 minutes of Ohio's Intel site; and speaking with 25-30 people at GROW's booth at the sold-out I.CON Central 2025 NAIOP Conference, at which GROW was a gold sponsor. Garczyk further reported that five leads via One Columbus have been received and submitted; the Marketing & Administration Manager position was posted on October 30; and the 2025 Investor Breakfast will be held Dec. 11 from 7:30-9:00 AM at DoubleTree in Newark with the JobsOhio President, J.P. Nauseef as keynote speaker. Finally, Garczyk shared an overview of his plan of work for the next few months.

8. Comments From the Public - Chair Robertson

There were no comments from the public.

9. Items of Action - Chair Robertson

- Previously tabled July, August, and September Financials were addressed during committee reports.
- Vendor for Bookkeeper Services – Treasurer Grigsby recommends changing to Wilson, Shannon & Snow for these services. Does not foresee problems with records being transferred from the current vendor. Brandon Hess moved to make this change effective January 1, 2026, seconded by Amy Dell; unanimously approved.
- 2024 990 – The document was provided for review. Rob Montagnese moved to accept the 2024 990 as presented, seconded by Jennifer Ellis-Brunn; unanimously approved.
- 2026 GROW Budget – The budget was provided for review. It is net revenue positive for the first time in several years, primarily due to staff transitions and restructuring; adequate funds were maintained in the personnel line for the new hire and to supplement possible intern positions, if needed. The marketing sub-budget changes were reviewed. An audit will be conducted in 2026 by Charles E. Harris and Associates. Mark Johns moved to approve the budget as presented, seconded by Jennifer McDonald; unanimously approved.
- 2026 GROW Board Schedule – the complete schedule will be provided by E.D. Garczyk in the next month, including updated electronic invitations to Board members.
- 2026 Board Officers - the following slate was presented. Joseph Robertson moved to accept the slate as presented, seconded by Jim Roberts; unanimously approved.
 - Chair, Corey Alton
 - Vice Chair, Jennifer Ellis-Brunn
 - Treasurer, Erin Grigsby
 - Secretary, Amy Dell
 - Immediate Past Chair, Joseph Robertson

- At-large Member of Executive Committee, Jennifer McDonald; proposed for 2026 to provide additional guidance and valuable organizational history during staff transition

10. Executive Session

No executive session was used.

11. Adjournment - Chair Robertson

Mark Johns moved to adjourn the meeting, seconded by Jennifer McDonald; unanimously approved. Chair Robertson adjourned the meeting at 1:35 PM.

The next regularly scheduled Board Meeting is Monday, January 12, 2026 at 12:00 PM at the Heath-Newark-Licking County Port Authority.